

FORM TEMPLATE

(seal of the organisational unit)

**Report
on the meeting constituting**

.....
(name of the Committee)

for the 2024 - 2028 term of office.

1. Faculty

(Constituency)*

.....

2. Meeting date:

3. Number of Committee Members present at the meeting:

4. The Dean hereby states that the following persons have been elected:

– Chairperson

.....

personal phone number:

business phone number:

email address:.....

Vice-Chairperson

.....

personal phone number:

business phone number:

email address:.....

Dean of the Faculty

*delete as appropriate

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